



**The
St Lawrence
Academy**
Treasuring Everyone
Transforming Community

Reading Support Coordinator



**St Lawrence
Academies Trust**
Stronger Together



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The St Lawrence Academy is a thriving Church Academy that has successfully served its local community since opening in 2008 and provides children with fantastic opportunities for personal and spiritual growth. We are part of St Lawrence Academies Trust which is a new church based Multi-Academy Trust wanting to serve the young people and communities that our schools are set in. It is a mixed multi academy Trust with church and community schools from both the primary to the secondary phase.. Directors of St Lawrence Academies Trust and the Diocese of Lincoln are looking for an inspirational and talented person; one who can lead the academy towards achieving academic excellence for our students and enable them to fully flourish.

The St Lawrence is an-oversubscribed academy for 11-16 year old students of all abilities. Our PAN now stands at 165 per year.

We serve a diverse community in Scunthorpe, North Lincolnshire. We are an inclusive Academy striving to meet the needs of all our learners in our caring environment. Students from all backgrounds and faiths, regardless of ability, are welcome. We are sponsored by the Diocese of Lincoln and have a strong Christian ethos.

We are looking for highly motivated individual to take on the role of:

Reading Support Coordinator

32.25 Hours Term time only + 5 days

Start date 1st September 2025 or ASAP

Grade 5 £24,790 to £25,992 (£18503 - 19400)*

This is an exciting opportunity to join a vibrant and successful academy. You will be part of a fantastic and highly motivated team that is determined to provide a transformational learning experience for every individual. The role will focus on placing the library at the heart of the academy's learning community and enhance the quality of teaching and learning. You will support all students on their reading journey and foster a reading for pleasure culture, ensuring effective strategies and intervention to support the development of student's reading at all levels.. **We will consider reasonable requests for flexible working**

The successful candidate will:

- Have a passion for supporting students to a high standard across both Key Stages
- Have the ability to support an inspiring and dynamic learning environment
- Demonstrate a clear commitment to raising achievement and developing excellence
- Be passionate about making a difference to the lives of young people
- Be well organised, inspirational, ambitious and hard working
- Have flexibility in approach, vision and commitment
- Have the ability to support and communicate effectively with students, external agencies and colleagues

We can offer:

- Reasonable flexible working arrangements
- An inclusive and inspirational church school environment within wonderful and vibrant new buildings
- Superb resources and facilities and new purpose built library
- Supportive and engaged leadership team, with a track record of developing staff
- An outstanding community of staff and local governing board who work as a strong team to best support our students.

- A broad 3 year Key Stage 3 curriculum and 2 year Key Stage 4 curriculum with a philosophy of valuing all subjects
- A bespoke programme of induction and professional development personalised to help develop individual staff*
- A culture that prioritises students, their personal development and wellbeing, above everything else
- High standards and expectations of academic success and care, support and personal development of our students
- There may be the opportunity to consider a job share or flexibility to the hours of work

This post would suit:

- A person with previous experience of working with children and who enjoys reading and supporting young people to achieve their full potential.

For further details about The St Lawrence Academy and St Lawrence Academies Trust and to view the application pack please see our website at www.tsla.co.uk

The academy is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share this commitment. The successful candidate will be subject to enhanced DBS checks and satisfactory references, including your suitability to work with students. Applications will only be considered from individual applicants on our standard application form, and not via CV alone or agencies.

For an informal discussion about the role please contact the Associate Assistant Headteacher and Curriculum and Progress Leader to English Donna MacDonald on 01724 8842447 or email to dmacdonald@tsla.co.uk

To apply for this post please submit your application online

*NJC pay award April 2025 pending. If start date is after 1st September mid-year adjustment to 31st August 2026.



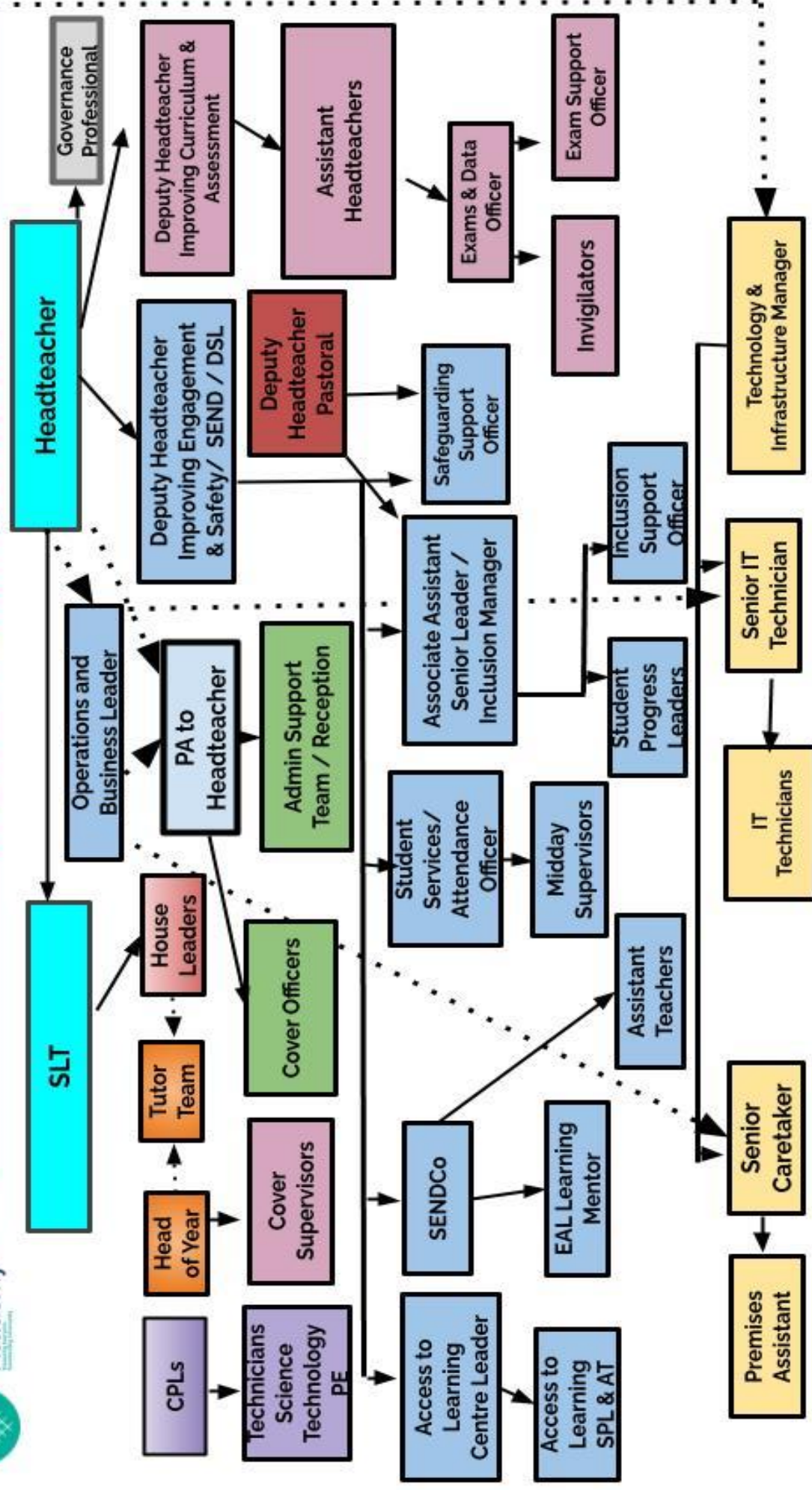
**Treasuring Everyone,
Transforming Community**

GENEROSITY RESPECT JUSTICE FORGIVENESS TRUTH



The St Lawrence Academy
Building the Future

Associate Staffing Structure



GENEROSITY RESPECT JUSTICE FORGIVENESS TRUTH

Welcome to ST LAWRENCE ACADEMIES TRUST

Mike Adnitt, CEO St Lawrence Academies Trust

Thank you for your interest in working at The St Lawrence Academy, which is a valued partner school within St Lawrence Academies Trust.

We believe that, like our schools, staff will be stronger by working together. Strong staff, with the "skill and the will" to put children first, make the biggest impact on the education and life chances of our students.

Our aim is to create a Trust and a family of schools that is new, exciting and different! One where leaders have the freedom and flexibility to be creative with their curriculum. One where staff are encouraged to be innovative and personalise the delivery of the curriculum, so it best meets the needs of children.

We want our children to become the leaders of the future. So, the personal, moral, cultural and spiritual development of our community is key to achieving success for our children and staff. By working together we draw strength for today and give bright hope for tomorrow for our families and our communities.

"Strength for today, bright hope for tomorrow" (Great is Thy Faithfulness, hymn)

We are a Church of England Multi Academy Trust, based in the Diocese of Lincoln. Our Trust embraces children and staff from both church schools and non-church schools, across both the primary and secondary age range.

It is a privilege to work as CEO of St Lawrence Academies Trust. Our aim is to nurture our pupils and allow them to flourish by helping them to find the things they enjoy and are good at. Christian values and the exploration and understanding of the Christian faith underpins our work.

Hopefully you are committed to working in our Trust, as you are one of the keys that will help to unlock the potential that lies within all our children.

 <p>St Lawrence Academies Trust Stronger Together</p> <p><i>We pride ourselves on celebrating the uniqueness of each of our partner schools.</i></p>  <p><i>Schools are stronger when working together. Collaboration is at the heart of our offer.</i></p>	<p>Help to shape the future direction of the Trust.</p> <p>Be part of something new, exciting and different!</p> <p>Freedom to develop a curriculum that meets the needs of your children.</p> <p>Receive excellent Trust support for finance, budgeting and facilities services.</p> <p>Have opportunities to collaborate.</p> <p>Benefit from having school leaders freed up to focus on the education of pupils.</p> <p>Be supported by a Trust central team of experienced school leaders.</p>	<p>Community Integrity</p>  <p>Aspiration Hope</p> <p>Please contact our CEO, Mike Adnitt</p> <p>www.slatrust.co.uk</p> <p>01724 747310</p> <p>Strength for Today, Bright Hope for Tomorrow</p>
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**The
St Lawrence
Academy**

Welcome Letter from the Headteacher

Welcome to The St Lawrence Academy

Firstly many thanks for your interest in us as an educational institution and for considering us at this stage in your career. The fact that you are looking at what we are about and what we can offer is both humbling and also important to us all here at the Academy.

It is an incredibly exciting time to be joining The St Lawrence Academy. Our academy has placed the quality of education at the heart of all that we do since we opened our doors back in 2008. Whilst our outcomes continue to be strong, we focus on the holistic development and education of our students and are proud of their successes.

Our mission statement of "Treasuring Everyone, Transforming Community" transcends to our students but also our wider body of staff as we seek to develop and guide people through our programmes of education, curriculum delivery but also through prioritising our staff development with a bespoke CPD session with additional time allocated for staff development on a Friday afternoon, where students finish early.

Our core values underpin our intent of creating an enriching and aspirational curriculum so that our young people can become successful learners, confident, well rounded individuals and also responsible citizens. Our building and facilities are something we continue to be very proud of with a significant amount of care and attention placed in ensuring our future plans and budgetary commitments match our ambition and intent.

The importance we place on our systems, digital platforms, technologies and staff access plus training continues to be a high priority to ensure that staff are fully resourced and comfortable but also that our students have the best access to learning resources that support, extend and challenge their learning journeys and outcomes.

We are more than happy to facilitate visits to the academy and encourage you to come and see what The St Lawrence Academy is all about.

I look forward to hearing from you.

Dan Ellerby
Interim Headteacher



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Welcome Letter from the Head Prefects

Having been a student at The St Lawrence Academy, I can confidently say that my time here has shaped me both professionally and personally. As Head Prefect, I have had the privilege of further developing my leadership and communication skills whilst acting as a role model within the community. Through a wide range of experiences; such as assisting with academy events, primary school visits, delivering assemblies, serving as a peer mentor and many many more. I have grown into a confident, responsible leader. The Academy's strong emphasis on core values: **generosity, respect, justice, forgiveness and truth**, in addition to the discipline has instilled in me a solid moral foundation and work ethic.

The dedicated staff provide unwavering support, guidance and enrichment opportunities that have contributed to a truly transformational learning experience. The St Lawrence Academy is committed to nurturing not only academic excellence but also responsible, well-rounded citizens who are prepared to make meaningful contributions to society.

Yenara Obayasekara (Head Girl)

Having grown and learned at The St Lawrence Academy, I can say with confidence that the environment here has not only educated me but shaped me into someone who strives to lead with purpose. Serving as Head Prefect has allowed me to actively contribute to a community I deeply respect, while developing vital leadership and communication skills.

I have proudly taken part in a variety of academy initiatives; supporting transition events for new students, helping coordinate school-wide projects, delivering assemblies, and working closely with staff to ensure student voices are heard. Each of these opportunities has strengthened my ability to lead with empathy, act as a role model, and foster a supportive and inclusive atmosphere.

What truly sets The St Lawrence Academy apart is its steadfast commitment to its values: truth, justice, forgiveness, generosity, and respect. These principles are reflected in the daily life of the academy and have played a central role in shaping my own approach to leadership and learning.

With the unwavering encouragement of our dedicated staff and the enriching experiences I've gained, I feel empowered not only to succeed beyond these walls, but to help others rise with me.

Thomas Fontana (Head Boy)

GREAT





Post: Reading Support Coordinator

Responsible to: SLT Line Manager/ CPL English

Core Purpose: To support the academy's values and aims, To place the library at the heart of the academy's learning community and enhance the quality of teaching and learning. To support all students on their reading journey and foster a reading for pleasure culture. To ensure effective implementation of strategies and interventions to support the development of students' reading at all levels.

Main Responsibilities:

Main duties / Responsibilities of post:

- Nurture and facilitate a love of reading for students of the academy
- Oversee and facilitate the maintenance and operation of the library
- Plan and deliver library based learning opportunities/lessons for students
- Research and implement ideas and strategies for the development of the academy library provision and its wider provision for staff as well as students
- Support the CPL for English in evaluating the effectiveness of the service provided by the Library and its impact on teaching and learning.
- Work with Curriculum Progress Leaders and other staff to enrich the depth of the curriculum with appropriate and specific texts
- Select, acquire and promote library resources to support teaching and learning and reading for pleasure throughout the academy
- Develop the library to reflect the ethos of the academy and its Church of England school status
- Develop Library leaders and select, train, develop and reward them
- Supervise students using the library for independent reading and study, maintaining a welcoming and supportive space for all children
- Run reading clubs after school
- Make links within the community to support and reflect the diverse nature of our catchment and develop links with local schools, libraries and the Lincolnshire Library Service, as well as with wider organisations such as universities, colleges and museums
- Work with outside agencies to support reading within the academy
- Maintain a booking system for use of Library (including use of computers); Ensure technical equipment is maintained in good working order, organising repair and replacement as necessary.
- Maintain informative and attractive library displays.

Specific support for reading and intervention.

- To support the implementation of whole school Reading Age assessments and track and monitor changes
- To be the day to day lead for Thinking Reading and Read Write Inc Fresh Start.
- To track and monitor Reading Buddies scheme in KS3 and provide age appropriate books
- To research intervention strategies to support reading within lessons and across the academy
- To assist in delivery of reading and reading interventions, for small groups of students.
- In liaison with subject teachers / SENDCo, to contribute to curriculum planning,
- To provide appropriate supervision to individual or groups of students
- To assist in assessment and review of student progress.
- To use ICT to support learning.



- To share with the SENDCo, teachers, colleagues, supporting professionals and parents issues of concern and positive feedback about the student's welfare and achievements

Knowledge, Skill and Experience Required:

- Experience of library management systems
- Excellent verbal and written communication skills.
- Time management and organisational skills.
- Excellent literacy and numeracy skills.
- ICT capability.
- Knowledge of child development and children's personal development needs.
- Knowledge of the implications of common barriers to learning for the students of the academy and their families
- English and Maths qualification to GCSE Grade 4 or equivalent

Creativity and Innovation:

- Monitors and is responsive to student learning and behaviour at all times by making adjustments to supervised activities.
- Monitors and is responsive to student personal needs and communication.
- Communicates effectively with teachers, other professionals and parents whenever the need arises and recognises the need to communicate.

Decision Making:


- Recognises when it is necessary to make adjustments to planned activities in order to enable a student to access the curriculum fully and make progress.
- Takes action to meet student needs as they arise to avoid undue physical or mental stress.

NOTES:

1. The above responsibilities are subject to the general duties and responsibilities contained in the statement of Conditions of Employment.
2. This job description allocates duties and responsibilities but does not direct the particular amount of time to be spent on carrying them out and no part of it may be so construed. In allocating time to the performance of duties and responsibilities the post holder must use time in accordance with the Academy's needs as identified by the Principal/Line Manager.
3. This job description is not necessarily a comprehensive definition of the post. It will be revised at least once each year, but it may be subject to modification or amendment at any time after consultation with the holder of the post.
4. Job descriptions will be reviewed annually.



Person Specification Reading Support Officer

 EXPERIENCE	ESSENTIAL	DESIRABLE	HOW MEASURED
	Working with young people	Experience of working in education, either mainstream or specialist settings Experience in supporting of children and young people with specialist educational requirements, e.g. autism Supporting students with complex learning difficulties including students with sensory, physical, communication, or language learning difficulties Experience of working with students and families from a range of cultures represented locally	Application form Interview Task
EDUCATION, TRAINING AND QUALIFICATIONS	Good standard of numeracy and literacy with English and Maths qualification of GCSE 4 or equivalent Computer literate	Experience in delivery literacy interventions to small groups and individuals	Application form Interview Certificates
SKILLS AND KNOWLEDGE	Ability to work as part of a team and on own initiative Excellent interpersonal skills and communication skills Understanding the need for confidentiality and GDPR	Knowledge of computerised library systems Experience of running an out of school club Knowledge of the Thinking Reading programme Knowledge of the Read Write Inc Fresh Start programme	Application form Interview
PERSONAL QUALITIES WORKING ARRANGEMENTS	Have high expectations of themselves and others within the academy community The ability to inspire the trust and confidence of staff and students Be pro-active and self motivating with a readiness to innovate The potential or experience to work in teams and partnerships with staff and students alike Ability and willingness to be flexible	A commitment to developing own professional development Committed to working within a Christian ethos An enjoyment of reading	Interview Health questionnaire Application form Interview



**The
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Living in North Lincolnshire



Predominantly a rural area, North Lincolnshire is made up of a series of thriving historic markets towns surrounded by many small villages, hamlets and breath-taking countryside. In its centre is the bustling urban heart of Scunthorpe; this industrial garden town provides North Lincolnshire with its main focus for education, retail and industry. Homes in North Lincolnshire have remained affordable despite a staggering national rise.

The town centre offers independent retailers and a general market as well as a multi-screen cinema, visual arts centre, an adjacent bus station and ample car parking. There are also shopping centres around the outskirts of the town.

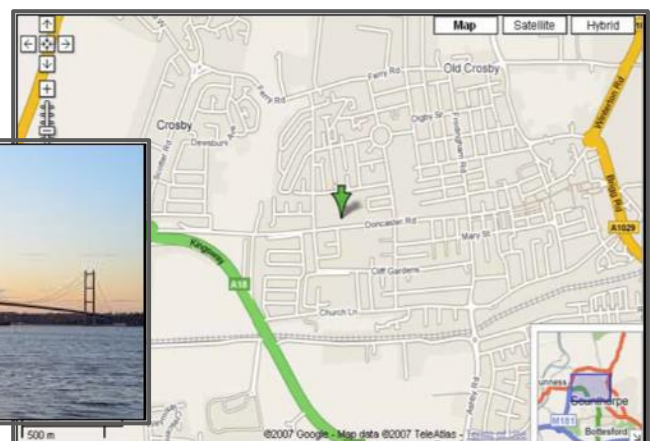
Location for The St Lawrence Academy Doncaster Road Scunthorpe DN15 7DF

☎ 01724 842447 ✉ enquiries@tsla.co.uk 🏠 www.tsla.co.uk

🐦 @TSLA_info 📘 @TheStLawrenceAcademy2008

With excellent and uncongested motorways, you can reach North Lincolnshire quickly and easily. The M180 connects directly to the M18, which offers onward links to the M62, A1 and M1. The Humber Bridge is easily accessible, 17 miles away from Scunthorpe. There is many areas of affordable and appealing housing in the area.

Scunthorpe is home to Scunthorpe United Football Club. The St Lawrence Academy is base for the Scunthorpe United Youth Squad who train in the academy grounds they also mentor and conduct workshops and projects with our students.





The
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How to Apply

Applying

If you decide to apply for this post please submit your application online

Visits to the academy:

Candidates who would like a professional conversation about the role or to arrange a visit please contact Lorna Johnson, PA to the Headteacher and SLT on 01724 842447 or email to enquiries@tsla.co.uk

Job Description

This tells you the main responsibilities of the post and explains what we are looking for. It tells you about the personal and professional qualities you need for this post.

Person Specification

This specification sets out which criteria will be used to shortlist candidates for interview

"The St Lawrence Academies Trust is dedicated to best supporting children, staff and local communities. Our philosophy is that our partner schools will be stronger together. Please visit the trust website www.slatrust.co.uk to find out more about the vision and ethos of The St Lawrence Academies Trust"



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